

**CVANA Service Meeting Minutes 11/07/2015**

**Amended 12/05/2015**

**Activities report was amended to reflect accurate financial breakdown  
Zack H was nominated for Vice-Chairperson instead of PR - Alternate**

Hosted at Central Lutheran Church, Chippewa Falls, WI

Meeting called to order by: Rob Y @ 9:51am

**Attendance:** Nichole M, John M, Dan S, Dave R, Mike D, Justin H, Josh J, Zack H, April B, Shelly O, Lisa H, Rob Y, Theresa L, Mark F, Jerry K

Introductions

Moment of Silence

Service Prayer: All

12 Traditions: Josh J

**Roll Call:**

**GSR's:**

EC Friday night: Gene A- absent

EC Wednesday night: ??? - absent ,

Chippewa Tues & Sun: Shelly O - here/Kim W - absent,

EC Tues. & Thurs.: Kevin E. - absent,

Black & Blue Basic Text, Chippewa: Justin H.- here/ Mike D - here

BRF Monday and Friday Night: John M. - here,

EC Monday Night: Josh J.- here,

EC Saturday morning Jia P - absent /Dani P.- absent,

EC Tues night: Lisa H - here/ Jimmie L - absent

BRF, WI Wednesday NA group: Tena Q. - absent,

Menomonie Wed, Thur, Fri & Sun night: Zack H.- here/April B - here

Oasis of Hope, Thurs EC, WI: Josh J - here

Ego Check, Menomonie, Monday: Jerry K.- here/Mark F - here

Vision of Hope, Chetek, Tuesday; Shannon S – absent /Dave R - here

Dopeless Hope Fiends, Rice Lake, Mon, Wed, Thur, Fri: Luke L - absent/ Shibaka M - absent

Outright Mental Defectives, Rice Lake, Saturday: Terry – absent

KISS, Ladysmith, Thursday, Sunday: Dan S -- here

**Administrative Trusted Servants:**

Chairperson: Rob Y - here

Vice-Chairperson – VACANT

Regional Committee Member: VACANT

Regional Committee Member-Alternate: John M - here

Treasurer: Nichole M - here

Treasurer-Alternate: VACANT

Secretary: Theresa L - here

Secretary-Alternate: VACANT

Web Servant: Theresa L - here

Web Servant-Alternate – VACANT

**Subcommittees:**

Activities: Lisa H – here, Activities-Alternate: Shelly O – here,

Literature Chair: April B - here, Literature-Alternate: VACANT,

Public Relations: Mark F - here, Public Relations-Alternate: VACANT,

Hospitals & Institutions: VACANT, Hospitals & Institutions-Alternate: VACANT  
 Policy & Procedure: VACANT, Policy & Procedure-Alternate: VACANT,  
 Outreach: - VACANT, Outreach-Alternate: – Jia P - absent

Motion made to accept October minutes by: Shelly O. Seconded by: Lisa H.

**ADMINISTRATIVE REPORTS**

**Chairperson Report:** \*\*\*spoken aloud\*\*\*

Nothing to report

Question/Comment:

accepted

**Vice-Chairperson Report:** VACANT

Question/Comment:

**Regional Committee Member Report:** VACANT

Question/Comment:

**Regional Committee Member Alternate Report:** \*\*\*spoken aloud\*\*\*

Question/Comment: The Intellectual Property Trust addresses the issue of publishing only the first half of Basic Text. It was stated that it is an ongoing issue that may take years to resolve.

Accepted

**Treasurer Report:** spoken aloud/mailed

I did order and pick up the address stamps as discussed last month. The receipt was attached with my emailed report. I am requesting Area reimburse me 39.98 for the out of pocket cost. Also, if any one wants to audit the Treasury I have the 2015 paperwork with me today. The annual audit was supposed to be completed before today per policy, but I am ready today if anyone wants to check my work.

Here is the financial breakdown through October:

10/3/2015	Beginning Balance:	\$409.15	
	Income:		
	7th Tradition	\$36.00	
	GSR Contributions	\$59.72	
	Literature Income	\$220.54	
	<b>TOTAL INCOME:</b>	<b>\$316.26</b>	CVA Inv# 730434 & 730435 subtracted from NAWS order cost deposit 10/6/2015
	Expenses:		
	Ck# 1284	\$395.48	NAWS 0917509-IN

Ck# 1285	\$10.00	facility use
TOTAL EXPENSE:	\$405.48	
Increase to Bank Balance:	-\$89.22	

New CVA Balance: \$319.93

Reconcillation; Secretary Budget (Prudent Reserve in Savings)

**MONTH**

October 1, 2015		
Bank Statement Balance:	\$581.04	
October Deposit	\$316.26	
TOTAL	\$897.30	
October Checks	\$405.48	
Balance Subtotal	\$491.82	
Secretary's Budget Balance	\$5.78	
10/31/2015 Ending Balance	\$491.82	
OUTSTANDING CHECK	\$150.00	Ck 1283 WRSC
OUTSTANDING CHECK	\$21.89	Ck 1214 WRSO
<b>Reconciled Balance:</b>	<b>\$319.93</b>	

Question/Comment:

accepted

**Secretary Report:** spoken aloud/written

I updated the meeting list and the trusted servants list. I accidentally put the new meeting in Ladysmith on Saturday instead of Sunday. Also, there was a time change for the Saturday morning meeting in Eau Claire. Meeting lists are now current to the best of my knowledge. I thought about updating the trusted servants list again after I changed my phone number, but considering that we will have elections over this month and next month, I decided to wait on that until elections were over. If anyone needs my new number in the meantime, just ask.

Beginning balance was \$5.78. I did not spend any money this past month, so the ending balance is the same.

Thank you for letting me serve

Question/Comment:

accepted

**Web Servant Report:** spoken aloud/written

We had three emails this month. The last one I got told me that the Seven Deadly Sins is now on Netflix, so I deleted that one. The other two are requesting we put links on our website and offering a new meeting search app. I am pretty sure, in light of the fact that link exchanges are something offered often by spammers, that the links may not be so wonderful. I had issues with link exchanges on my personal web pages

In the past month there have been 32 different visitors to the site who accessed the site 41 times. Over two-thirds of our visitors were new people. The average visit time was about one minute and our visitors viewed about 2 pages per visit.

Your ever faithful web servant.

Question/Comment: It was suggested we reply to the emails and say we aren't interested, but general consensus seemed to conclude that throwing them away was preferable. The emails are not included because it was suggested that including the text of such emails offers an endorsement of the content.

Accepted.

### **SUBCOMMITTEE REPORTS**

**Activities Report:** spoken aloud/mailed

For our 1st activity being the Halloween bash we had a good turn out. We had about 26 people attend with a \$6 donation. We would like to thank the Friday night meeting for donating the prizes giving away for the costume contest. All in all it was a great night for fellowship lots of food & games for everyone. We think as the new activity committee activities should be reimbursed for the Halloween decorations we had to go out & replace. We would like area to discuss how to go forward with this matter.

At this time we have sold 5 N/A shirts 4@\$15 & 1@\$20 for a total of \$80. So we still owe \$11.50 back to area for the cost of shirts we still have 3 to sell & gave 3 away as prizes for the Halloween bash

Expenses from Halloween party

\$7.75 Gordys  
\$17.80 Sokups  
\$78.13 Aldi's  
\$10.00 Rent  
Total in food \$113.68

Decorations

\$40.05 Good Will  
\$3.77 Home town best  
Total \$43.82

All expenses for Halloween  
\$157.50

Adding the receipt from the stuff bought for July picnic for the auction is  
105.53

Brings total expenses  
\$263.03

Thank you for letting me serve as activities

Question/Comment: The Halloween decorations got lost. Activities asked that the budget go back to \$200. Apparently we went \$7.00 over budget. The question was asked whether the former activities chair and co-chair should cover lost decorations. This question was put aside for further discussion.

Accepted.

**Activities Alternate Report:**                   \*\*\*spoken aloud\*\*\*

Question/Comment:

accepted

**Literature Report:**                   spoken aloud/emailed

Current literature on hand is \$749.06.

Cash on hand (after paying for NAWS & surrender to area) is \$50.94.

The NAWS invoice #1016509 was \$508.21 - we received a discount this order for \$30.04.

\$84.56 of that was for Motion #1 made by Jerry in October for the purchase of handbooks for subcommittee chairs & co-chairs.

With the discount from NAWS - the balance was brought up to \$861.43, so I will be surrendering \$61.43 to bring it back down to \$800.

The remaining \$423.65 will be handed to the treasurer with the receipt for the motion.

Thanks,  
April

Question/Comment:

accepted

**Public Relations Report:**                   \*\*\*spoken aloud\*\*\*

Mark F. resigned from Public Relations.

Question/Comment: Is Mark F still willing to help with the Minnesota presentation? He said yes

accepted

**Hospitals and Institution Report:**       VACANT

Just a Quick update about the Chippewa Valley Correctional Treatment Facility Prison meeting. John M. and I did attend the orientation at the prison and we are now cleared to start the meeting as soon as a day and time is okayed by the Warden. We are looking at the possibility of a Tuesday evening or sometime Saturday or Sunday for the meeting. We will only be meeting once a month, at least until we have more people cleared to go in. A two hour orientation at the prison is required by the prison to be part of this meeting. We do have another orientation scheduled for this week on Tuesday November 10th at 5pm. There are several people who will be attending this orientation but we can always use more volunteers. This is a men's minimum security treatment prison. But women are welcome to volunteer. There will be security staff present in the room at the meeting. Although i am hopeful we can get an another early morning orientation scheduled sometime in the near future to accommodate another interested addict, This may be the last one for quite some time so PLEASE, if you are interested in helping with this meeting contact me ASAP Nichole has several applications available or they can be filled out at the orientation.

In Service,  
Jerry K.

Question/Comment: The question was asked if exceptions can be make for people on probation.

accepted

**Policy and Procedure Report:** VACANT

Question/Comment:

**Outreach Report:** VACANT

Question/Comment:

**Outreach Alternate Report:** \*\*\*absent/no report\*\*\*

Question/Comment:

### GSR REPORTS

**United Survive Eau Claire Wednesday Submitted by**

Donation \$ Avg Grp Size: Newcomers: They return:

**Black River Falls Monday & Friday NA Group Submitted by John M.**

Donation \$20.00 Avg Grp Size: 4 Newcomers: They return:

We have a dedicated core of home group members, so even though meetings are small, they are solid. We keep focus positive and focused on recovery by basing discussion on the *Just for Today* daily meditation.

**Together We Grow Eau Claire Monday Night Submitted by Josh J**

Donation \$75.00 Avg Grp Size: 25 Newcomers: Yes They return: Sometimes  
Greeting newcomers, hugs are encouraged. Giving them meeting lists. Encouraging to take literature.

**Miracles Are Us Eau Claire Friday Submitted by Gene A.**

Donation \$ Avg Grp Size: Newcomers: They Return:

**All Day Long Eau Claire Tues. and Thurs. submitted by Kevin E**

Donation \$ Avg Grp Size: Newcomers: They return:

**Bridges to Recovery Chippewa Falls submitted by Shelly O./Kim W.**

Donation \$0 Avg Grp Size: 20-30 Newcomers: Yes They return: Sometimes

**Black and Blue Basic Text Chippewa Falls submitted by Justin H/Mike D**

Donation \$20.00 Avg Grp Size: 10 Newcomers: Yes They return: Sometimes

**Silver Lining Eau Claire submitted by Jia P/Dani P.**

Donation \$ Avg Grp Size: Newcomers: They return:

**It Works Eau Claire submitted by Lisa H/Jimmie L**

Donation \$20.00 Avg Grp Size: 8-10 Newcomers: Yes They return: Sometimes

Group is going well. Been having some good outcomes. Looking for more support with working nights. I take one night off a week to keep the door open. Jimmie is going to start opening every other week, but this is making it hard of me. If anyone could help, it would be greatly appreciated.

**Black River Falls Wednesday NA group submitted by**

Donation \$ Avg Grp Size: Newcomers: They return:

**Attitude of Gratitude Menomonie submitted by Zack H/April B.**

Donation \$0 Avg Grp Size: 4-10 Newcomers: Yes They return: Sometimes

**Oasis of Hope, Eau Claire, WI Thursday submitted by Josh J**

Donation \$0 Avg Grp Size: 3 Newcomers: Yes They return: Sometimes

Greeting newcomers. Hugs are encouraged.

**Ego Check, Menomonie, Monday submitted by Jerry K**

Donation \$0 Avg Grp Size: 3 Newcomers: Yes They return: Sometimes

Attendance for the meeting is still low, but rent is paid for the month. We had a couple newcomers the last few weeks. So, we will do our best to keep the doors open. We are still reading from the *Basic Text* and carrying the message to the best of our ability. Next week, we will be reading and discussing step 3.

**Vision of Hope, Chetek, Tuesday submitted by Shannon S/Dave R**

Donation \$20.00 Avg Grp Size: 15 Newcomers: Yes They return: Sometimes

All of the above.

**Dopeless Hope Fiends, Rice Lake, Mon, Wed, Thurs, Fri submitted by: Luke L/Shibaka M**

Donation \$ Avg Grp Size: Newcomers: They return:

**Outright Mental Defectives, Rice Lake, Saturday submitted by: Terry**

Donation \$ Avg Grp Size: Newcomers: They return:

**KISS, Ladysmith, Thursday, Sunday submitted by: Dan S**

Donation \$10.00 Avg Grp Size: 6 Newcomers: Yes They return: Sometimes

Break for Serenity

**15 Min. Open Forum:** (began: 11:39am ended: 11:53am)

Activities spent \$60 for the Halloween decorations this year. Both the former activities chair and co-chair signed financial agreements. It was decided that, yes, the former activities chair and co-chair are responsible for the price of the missing decorations. Nichole M gave \$20 cash and withdrew her motion to be reimbursed for the cost of the two name and address stamps we received this past month. Nichole M was thanked for her good-natured contribution.

Some discussion was made about removing Jia P. from the Outreach Alternate position. The Chairperson will contact her to discuss whether or not she is still interested and willing to do this position.

We got a new wooden poster board for our presentations.

**Old Business:** (began approximately: 11:53am ended: 12:10pm)

There was discussion about Minnesota Region coming to do an informational presentation again. It was suggested we allot them one hour to do the presentation and make them stick to it.

Service handbooks arrived this past month and were given to the secretary to hang onto.

#### Service Handbook Inventory

<b>Handbook</b>	<b>Date acquired</b>	<b>Service Member</b>	<b>Date distributed</b>
<i>Guide to Local Service</i>	November 7, 2015	N/A	N/A
<i>Guide to Local Service</i>	November 7, 2015	N/A	N/A
<i>Hospital &amp; Institutions</i>	November 7, 2015	N/A	N/A
<i>Hospital &amp; Institutions</i>	November 7, 2015	N/A	N/A
<i>Literature Committee</i>	November 7, 2015	April B.	November 7, 2015
<i>Literature Committee</i>	November 7, 2015	N/A	N/A
<i>Outreach Resource</i>	November 7, 2015	N/A	N/A
<i>Outreach Resource</i>	November 7, 2015	N/A	N/A
<i>Phoneline Service</i>	November 7, 2015	N/A	N/A
<i>Phoneline Service</i>	November 7, 2015	N/A	N/A
<i>Public Relations</i>	November 7, 2015	N/A	N/A
<i>Public Relations</i>	November 7, 2015	N/A	N/A
<i>Treasurer's Handbook</i>	November 7, 2015	Nichole M	November 7, 2015
<i>Treasurer's Handbook</i>	November 7, 2015	N/A	N/A

Rob Y turned down a copy of the *Guide to Local Service* because he already has one.

#### **Elections:**

John M volunteered for Regional Committee Member in October -- ELECTED

#### **New Business:**

Motion #1: Maker: Lisa H. 2<sup>nd</sup>: Shelly O

Motion: To have Activities re-upped to \$200.00

Intent: So Activities funds are at full for the next event we decide to do.

