

CVANA Service Meeting Minutes 03/01/2014

Hosted at Central Lutheran Church, Chippewa Falls, WI

Meeting called to order by: John M @ 10:15 am

Attendance:

Introductions

Moment of Silence

Service Prayer: All

12 Traditions: Deidra S

Roll Call:

GSR's:

EC Friday night: Gene A/Deidra S. here, EC Wednesday night:?, Chippewa Tues, Sat & Sun: Shelly O. - here, EC Tues. & Thurs.: Dani F/Luke S. here, Cadott: Mike D/Bob R. absent, BRF Monday and Friday Night: John M. here, EC Monday Night: Dean L. here, EC Saturday afternoon: Jia P/Dani F. absent, EC Tues night: Lisa H/Todd H. absent, BRF, WI Wednesday NA group: ?, Menomonie Wed, Fri & Sun night: Greg K/Mark F. here

Administrative Trusted Servants:

Chairperson: VACANT, Vice-Chairperson - VACANT, Regional Committee Member – John M here, Regional Committee Member-Alternate: Greg K – absent, Treasurer: Nichole M - here, Treasurer-Alternate: VACANT, Secretary: Lisa H - absent, Secretary-Alternate: Nichole M – here, Web Servant: Theresa L - here, Web Servant-Alternate – VACANT.

Subcommittees:

Activities: Nichole M – here, Activities-Alternate: Lisa H – here, Literature Chair: Deidra S - here, Literature-Alternate: Dani F - absent, Public Relations: Dean L – here, Public Relations-Alternate: Jerry K – here, Hospitals & Institutions: Deidra S – here, Hospitals & Institutions-Alternate: – VACANT, Policy & Procedure: Jerry K - here, Policy & Procedure-Alternate: – VACANT, Outreach: - VACANT, Outreach-Alternate: – VACANT.

Motion made to accept February 2014 minutes with discussed corrections.

Motion by: Dean L 2nd by: Deidra S

corrections needed: Web Servant Report & details from Motion #3

ADMINISTRATIVE REPORTS

Chairperson Report: ***VACANT***

Question/Comment:

Vice-Chairperson Report: ***VACANT***

Question/Comment:

Regional Committee Member Report: ***spoken aloud***

Question/Comment:

Treasurer Report:

2/1/2014	Beginning Balance:	\$947.40	
	Income:		
	7th Tradition	\$6.00	
	GSR Contributions	\$60.00	
	Literature Excess Funds:	\$44.55	
	Cash for Literature		
	Purchase	\$316.57	
	TOTAL INCOME:	\$427.12	
	Expenses:		
	Ck# 1228	\$62.00	PO Box rent
	Ck# 1229	\$10.00	Rent First Baptist Church
	Ck# 1230	\$316.57	Literature Inv# 01214C1-IN
	TOTAL EXPENSE:	\$388.57	
	Increase to Bank Balance:	\$38.55	
	New Balance:	\$985.95	

Question/Comment:

Accepted

Secretary Report:

Please submit reports in legible handwriting or email to lisa.hutchens@ymail.com & misnick74@gmail.com

Question/Comment: Lisa H was unable to attend today. Her father passed away.

Accepted

Web Servant Report: ***spoken aloud/emailed***

Not much to report. No real changes were made to the website. I requested some copies of the fliers for February and March events be emailed to me so I could post the pdfs to our google calender, but that has not happened yet. I think it would be good if it were procedure to send event flyers to me so I can post them. Other than that we have had a few visitors to the site. 14 unique visitors with 19 visits total. The average visit time was less than a minute. Slightly over half of our visitors were new visitors to the website. I was so busy waiting for the event flyers to be emailed to me, I forgot that I could and should post event details to the website. Whoops. My apologies.

Thanks,

Question/Comment:

Accepted

SUBCOMMITTEE REPORTS

Activities Report:

The Tradition Book Study Project was not well attended, but the people who did attend enjoyed it immensely. So we will be meeting again after April Area for 2 hours to study & discuss Tradition 3 & 4; continuing each month, except July, with subsequent Traditions. Any NA member is encouraged to submit wording to NAWs to be compiled into a Traditions Study Guide book.

Also, we have scheduled a speaker meeting March 22 from 1-5pm; 2 local NA members will be sharing their Experience, Strength & Hope. Fliers available on the table, and can be emailed upon request.

Question/Comment: Shelly O mentioned that the Bridges to Recovery, Chippewa Falls group would like to align with the Activities Committee for hosting events, instead of hosting events as a group. The group is now willing to be a part of the Area Activities Subcommittee.

Accepted

Literature Report:

Hello!

All is going well in the Literature world.

The updated price list was sent out. This included the flat rate and the rate with 12% built in.

I did an inventory on the Literature tote- I came up 1 IP short (Who, What, How, and Why). This was from an error of counting as much as I can tell. I am responsible for the tote per the financial form, and as such, will be reimbursing Area .27 (.24 for the IP + 12% shipping) for my error. My apologies for this oversight.

Inventory after February Area = \$511.91

Cash on hand after February Area = \$207.75 (this is including \$10.91 for medallions bought during February)

February Literature order (Invoice #0214407) was for a total of \$288.05. \$105.00 (\$92.40 + 12% shipping) of that was for the 8 Basic Texts purchased per motions made for H&I at February Area.

I will be asking for Area's input on the issue of medallions. We have sold 3 this month, would we like to replenish the medallions, or for me to surrender that money to Area?

Current inventory on medallions is at \$118.40 after being revalued for the price increase (was at \$107.30) - \$10.91 purchased = \$107.49. This IS NOT included in the \$700 Literature fund.

I will continue to work on the outstanding balance from Region, hopefully we will be able to see this resolved.

In service,
Deidra S.

Question/Comment: Decision by Area for Literature Committee to absorb medallions, thus increasing Literature Operating Value to \$800. Discussion among many regarding WRSO issue; decision for Deidra to communicate with WRSO BOD to resolve conflict/confusion.

Accepted

Public Relations Report: ***spoken aloud***

PR packets are put together and PR is in process of identifying places to place packets. PR alternate has determined one or two places information needed. Suggestions of places welcomed by all. Motion for Area to purchase 25 white booklets, and other literature being submitted today.

Question/Comment:

Accepted

PR-Alternate Report:

In working with the H&I committee it was suggested that CVA put some basic text in the libraries. Diedra had already contacted the Eau Claire public library and they will accept any books we would like to donate to them. I will be checking with other public libraries soon to see if they would also be willing to stock our basic text. I did check with Steve Rush from the World Service office to check if it is acceptable to offer the E version to a public library and the response was, yes if they have the technology one e-basic text may be downloaded on up to 5 devices.

As far as the Eau Claire public school libraries, I contacted the Executive Administrator Assistant of the EC school district, she checked with the Executive Administrator and was told they would not allow the basic text in the school library. However she did state that they would allow us to donate literature so that the school counselors could have it on hand if a student was interested. I am checking on the procedure we need to follow to do that. I will also be contacting some of, if not all of the other schools in our Area to see what else we can do to carry the NA message to any student that may need to hear it.

PR already has some packets of IP's on hand for this project. The Eau Claire School District alone has 20 counselors between the high schools and the middle schools. That does not include charter schools. So PR will be submitting a motion for 40 basic text at this time and possibly more after contacting the other library's and schools in the CVA.

Thaks for letting me serve,
Jerry K.

Question/Comment:

Accepted

Break for Serenity

Hospitals and Institution Report:

Hello!

The H&I subcommittee met on Feb 21st. This is a recap of the meeting-

1) In February 10 of each of the IP's for H&I (For the Newcomer, Am I An Addict, Recovery and Relapse, Staying Clean On the Outside, Welcome to Narcotics Anonymous) were distributed to Arbor and 20 of each of the IP's were distributed to the outpatient program at Luther Hospital. The following organizations will be contacted to offer literature-

Omni Clinic, Eau Claire Academy, Affinity, Triniteam, Bolton House, Beacon House, Vantage Point, Woman's Way, AID's Resource Center, 1st Things 1st, Sacred Heart Hospital, Drug Courts for Dunn, Eau Claire, and Chippewa Counties, and the Chippewa County Resource Center.

A motion will be made for the 30 IP's to be replenished that were distributed, and potentially more IP's based on the interest of the above organizations.

Luke, Dale and Lisa have offered to help distribute literature-THANK YOU!!

2) We are continuing to work with Affinity House, the EC jail, and Stanley prison to bring meetings into those facilities.

3) The 3 books for the Stanley Prison will be here at the start of the week of Feb 24th. I am working with the Stanley Prison to submit the donation forms, so the literature can be passed on.

4) Along with addressing the needs for literature when the organizations from above are contacted, we will be asking if they are interested on having Area events communicated to them. I will be working with Lisa and Nichole for creating a contact group so flyers can be emailed out to the respective organizations that would like information.

5) We discussed if there needs to be a formal process/ policy for distributing literature to individuals that reach out to Area. At this time we do not feel a formal policy is needed. Any donations will be made note of in the H&I report to Area.

6) A motion will be made to purchase a stamp so all literature that is donated will have the Area information in it. Dale will be helping with this.

7) Lisa, Nichole, and myself will be working on a contact list/ activity log so there is a succinct list of H&I activity in the Chippewa Valley NA Area. Further discussion is needed as to how this will be stored (possibility of storing on the Cloud).

8) There was discussion as to donating literature to area public libraries. Public Relations will be working on this project.

9) There was discussion as to if the literature in the H&I tote should be charged at the old prices or the new prices, as the literature was bought before the price increase Jan 1st. The agreement was made that for simplicity we will charge the new prices.

The inventory that is in the H&I tote is 2 Basic Texts, 2 Step Working Guides, 2 It Works: How and Why, 2 Just for Today, and 1 Living Clean. Plus, there will be the 5 soft cover Basic Texts that were purchased per the motion in February for individuals.

Next meeting Friday, March 21 after the NA meeting at Church of Christ.

Question/Comment:

Accepted

Policy and Procedure Report:

Nothing to report

Next meeting Wed, March 5, 2014 before the NA meeting at First Baptist Church

Question/Comment:

Accepted

Outreach Report: ***VACANT***

Question/Comment:

GSR REPORTS

United Survive Eau Claire Wednesday Submitted by ***not represented***
Donation \$ Avg Grp Size: Newcomers: They return:

Black River Falls Monday & Friday NA Group Submitted by John M.
Donation \$ 45 Avg Grp Size: 6/6 Newcomers: yes They return: sometimes
Ongoing stable.

Together We Grow Eau Claire Monday Night Submitted by Dean L.
Donation \$ 0 Avg Grp Size: 9 Newcomers: yes They Return:
Literature is available, Area meetings is announced. Topics of recovery related, experience, strength and hope of recovery shared regularly. Hugs are regular at all meetings.

Miracles Are Us Eau Claire Friday Submitted by Gene A/Deidra S.
Donation \$ 20 Avg Grp Size: 15 Newcomers: yes They Return: yes
Attendance has been down, but meeting are going well. Topics are recovery based. Lit is available. Encourage members to get involved in service.

All Day Long Eau Claire Tues. and Thurs. submitted by Dani F/Luke S.
Donation \$ 25 Avg Grp Size: 7 Newcomers: yes They return: sometimes
We do greet newcomers. While phone lists & meeting lists. We offer everyone to purchase readings and inform them of the IPs that are available.
New & attending members are asked if they would like to come to Area functions & attend business news – noticed that some members would like to take announcements with them for Area functions.
Carrying the message of recovery in NA – yes, strong group developing unity - yes

Bridges to Recovery Chippewa Falls submitted by Shelly O.
Donation \$ 0 Avg Grp Size: 10 Newcomers: yes They return: sometimes
We would like to host Are in June. We would also like to align with area as far as activities are concerned.
We need support for Sat 6pm meeting

Black and Blue Basic Text submitted by Mike D/ Bob R ***absent***
Donation \$ 0 Avg Grp Size: Newcomers: They return:

Silver Lining submitted by Jia P/Dani F. ***absent***
Donation \$ 0 Avg Grp Size: Newcomers: They return:

It Works submitted by Lisa H/Todd H ***absent***
Donation \$ 10 Avg Grp Size: Newcomers: They return:
Nichole M brought donation, and CAR vote info since Lisa had death in family.

Black River Falls Wednesday NA group submitted by ***not represented***
Donation \$ Avg Grp Size: Newcomers: They return:

Attitude of Gratitude (Menomonie) submitted by Greg K/Mark F.
Donation \$ 0 Avg Grp Size: 18 Newcomers: yes They return: yes
The groups in Menomonie vary in size from 15-24 emembers. A new meeting has started on Thursday morning's 11:00 AM @ Alliance Church in Menomonie. This is a Step Working Guide Meeting. Its is going well so far.
Sunday March 9, 2014 @ 7:15pm the Attitude of Gratitude Groups will be having their 1st Annual Anniversay meeting @ the Alano Club @ 7:15pm

15 Min. Open Forum: (began: 12:00pm ended: 12:12pm)

Old Business: (began approximately: 12:12pm ended:)
April 5, 2014 Church of Christ, Eau Claire, WI
May 3, 2014 Menomonie?
June 7, 2014 Central Lutheran Church, Chippewa Falls, WI
July 5, 2014 Mt Simon Park, Eau Claire, WI
August 2, 2014 Location to be Announced
September 6, 2014 Location to be Announced

Elections:

Chair: Mark F voiced interest. Jerry K read responsibility from Policy dated 1/23/2014. Mark read and answered questions from CVA Service Resume. VOTE: ELECTED
Vice-Chair: Deidra S volunteered. Jerry K read responsibility from Policy dated 1/23/2014. Deidra read and answered questions from CVA Service Resume. VOTE: ELECTED

New Business:

Motion #1: Maker: Deidra S 2nd: Shelly O
Motion: 1 BT, 1 JFT, 1 IWHW, 1 SG for Arbor \$38.05 + shipping (4.57) = \$42.62
Intent: Carry the message; H&I
Financial Impact: Yes \$42.62
VOTE: aye 5 nay 0 abstain 0: PASSED

Motion #2: Maker: Deidra S 2nd: Shelly O

Motion: 1 Basic Text, 1 JFT, 1 IWHW, 1 Step Guide for EC Academy

\$38.05 + shipping (4.57) = \$42.62

10 for YABYA's IP & 10 for Paretns @ .29 each 5.80+shipping (.70)

Intent: carry the message; H&I.

Financial Impact: Yes \$49.12

VOTE: aye 5 nay 0 abstain 0: PASSED

Motion #3: Maker: Deidra S 2nd: Shelly O

Motion: 150 IPs to replenish H&I stock. 36+shipping (4.32) = \$40.32

Intent: Carry the message; H&I

Financial Impact: Yes \$40.32

VOTE: aye 5 nay 0 abstain 0: PASSED

Motion #4: Maker: Deidra S 2nd: Shelly O

Motion: increase Lit Reserve amount from \$700 to \$800 to include medallion inventory.

Refer to Lit report.

Intent: To increase transparency/accountability/reporting for the medallions.

Financial Impact: No absorb medallions, no purchase (NRM, CVA Treasurer).

VOTE: aye 5 nay 0 abstain 0: PASSED

Motion #5a: Maker: Dean L 2nd: Luke S

Motion: Area to pay Literature for PR literature IP and pamphlet material.

Intent: Provide NA information to community/Area.

Financial Impact: Yes Approx \$160

Motion #5b: Maker: Dean L 2nd: Luke S

Motion: Area to pay Literature for 25 white booklets.

Intent: pass white booklets to counselors or individuals to give addicts information.

Financial Impact: Yes Approximately 21.56

Motion #5c: Maker: Jerry K 2nd: Dean L

Motion: 20 Basic Text

Intent: to distribute to local public libraries

Financial Impact: Yes 258.72

Total of Motion #5 a,b & c: PR Literature purchase up to \$445.00.

(Detailed list on back of motion):

VOTE: aye 5 nay 0 abstain 0: PASSED

Motion #6: Maker: Jerry K 2nd: Nichole M

Motion: During elections take nominations & volunteers during old business each month for vacant position. Then hold elections the following month – exception for biannual elections

Intent: to demonstrate dedication + willingness to serve.

VOTE: aye 5 nay 0 abstain 0: PASSED

Motion #7: Maker: Deidra S 2nd: Luke S

Motion: Pass on a \$150 donation to Region.

Inent: help carry message, support Region (WRSC).
Financial Impact: Yes \$150
VOTE: aye 5 nay 0 abstain 0: PASSED

Group Concerns/Announcements:

Menomonie Anniversary Speaker Event (see GSR report)
Saturday 6pm Chippewa Falls, WI group is looking for attendance support

Key points to share with Groups

- 1) Next H&I meeting Friday, March 21 after the NA meeting at Church of Christ
- 2) Next Policy meeting Wed, March 5, 2014 before the NA meeting at First Baptist Church
- 3) Next Activities meeting Friday, March 14 after the NA meeting at Church of Christ
- 4) April ASC will be followed by Tradition 3 & 4 study/discussion session

SERVICE SAVES LIVES

Elections to be held at April 2014 ASC meeting

Current Vacant Positions: *Treasurer-Alternate, Web-Servant-Alternate, Hospitals and Institution-Alternate, Policy & Procedure-Alternate, Outreach, Outreach-Alternate*

April 2014 Area Service: 9:30AM April 5, Church of Christ, Eau Claire, WI

May 2014 Area Service: 9:30AM May 3, Location to be Announced

June 2014 Area Service: 9:30AM June 7, Central Lutheran Church, Chippewa Falls, WI

July 2014 Area Service: 8:00AM July 5, Mt Simon Park, Eau Claire, WI

Motion made to close meeting: Dean L Seconded by: Deidra S Time:1:35pm